

CAMPUS PARENT – CAMPUS STUDENT-MOBILE APP

Infinite Campus has updated their mobile app to reflect the Campus Parent/Campus Student view. Campus Parent and Campus Student are new versions of the Campus Portal. They include features to be more useful, including a responsive design optimized for use on mobile devices and tablets.

Campus Portal will remain in effect until the end of the 2018-2019 school year while Infinite Campus migrates all aspects of Campus Portal to Campus Parent/Campus Student.

Use your existing user name and password to access Campus Parent or Campus Student, and/or the new Mobile App.

MOBILE APP

The new mobile applications, Campus Student (for students) and Campus Parent (for parents) can be downloaded from Google Play or the App Store. In the search field, enter either Campus Parent or Campus Student to find the application.



Campus Parent



Campus Student

LOG INTO CAMPUS PARENT/CAMPUS STUDENT OR THE MOBILE APP

Whether you are logging in to the mobile app or on the web, you will need to enter your **Username** and **Password**. Click **Log In**.

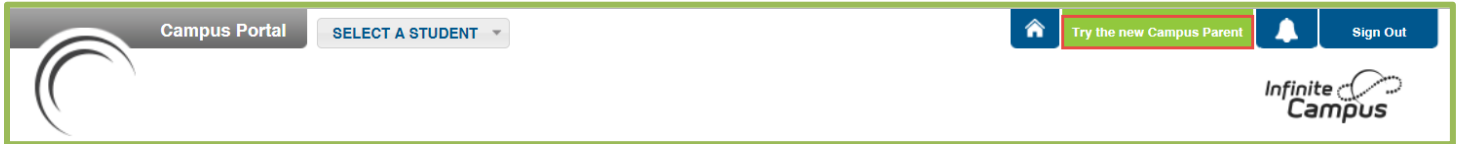
A screenshot of the Clark County login form. It has a title 'Clark County' and two input fields: 'Parent Username' with the text 'Myaccount' and 'Password' with a masked password '.....'. Below the fields is a blue 'Log In' button. At the bottom, there are links for 'Forgot Password?', 'Forgot Username?', and 'Help'.

You still have the ability to recover your username and/or password if the feature was set up in the **Account Settings** in Campus Parent (or previously in Campus Portal). If you need assistance, you may contact the **Portal Help Desk at 799-PORT (7678)**.

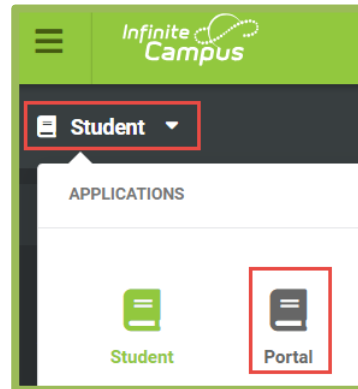
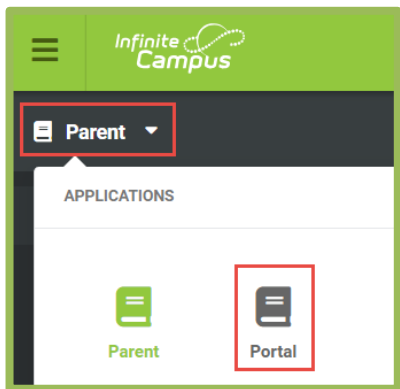
In the mobile app, there is a checkbox to **“Stay logged in”**. When using the feature, you will not need to log in each time you access the mobile app.

ACCESSING CAMPUS PORTAL AND CAMPUS PARENT/CAMPUS STUDENT

You will still have the ability to toggle between Campus Portal and Campus Parent/Student. Log into Campus Portal, and click on the **Try the new Campus Parent Portal/Campus Student Portal** button in the upper right to go to the new web page.

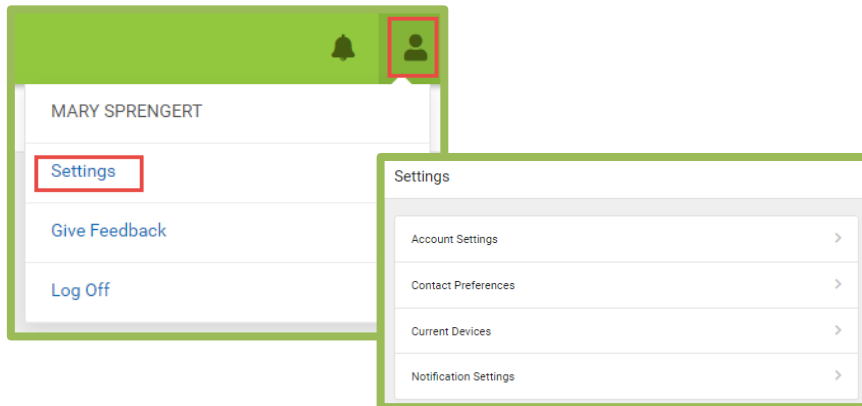


When logged into Campus Parent/Student, click on the drop-down in the upper left corner to change the view to Campus Portal.



SETTINGS

To access Settings, click on the **Person** icon in the upper right corner, and select **Settings**



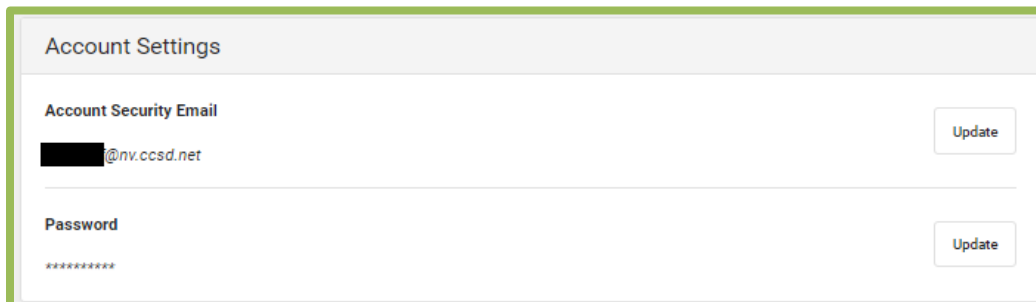
ACCOUNT SETTINGS

The **Account Settings** allow users to update their security email or change their password.

From the Settings screen, click **Account Settings**.

From here, you will have the ability to update (change) the **Account Security Email** or **Password**. The **Account Security Email** is where you set up an email address to retrieve information for a password or username reset (allowing you to use the features on the sign-in page, “**Forgot Password?**” or “**Forgot Username?**”).

Campus enforces strong passwords, meaning that passwords should have a mix of letters, numbers, and characters to make them more secure.



CONTACT PREFERENCES

Parents and students can manage their personal contact information, including Cell Phone, Work Phone, Other Phone, and Email Address. When you update, the changes will go directly into Campus and school personnel will have the most current information.

Parents and students can also manage their contact preferences by selecting the desired language, when you receive messages, and how you receive that message. We are currently only using email contacts.

From the **User Menu**, select **Settings**, then select **Contact Preferences**, and mark your desired options, and click **Save**.

Contact Preferences

Cell Phone
(702)111-2222x_____

Work Phone
(702)799-2430x5767___

Other Phone
(702)555-5555x_____

Email Address
██████████@NV.CCSD.NET

Secondary Email Address
user@example.com

Preferred Language
Your district may send some communications in languages other than English. If you prefer to be contacted in a different language, please specify your preferred language.
US English

Message Preferences
For each notification type, select how you prefer to receive messages by checking Voice, Text (SMS), or Email.
If the Text (SMS) option is enabled, message and data rates may apply. Charges are dependent on your service plan, which may include fees from your carrier to send and receive text messages. To opt out, uncheck the Text (SMS) box at any time.

Phone | Email

| HOUSEHOLD PHONE (702)111-1111 | VOICE | TEXT (SMS) |
|----------------------------------|--------------------------|--------------------------|
| Priority | <input type="checkbox"/> | <input type="checkbox"/> |
| Attendance | <input type="checkbox"/> | <input type="checkbox"/> |
| General | <input type="checkbox"/> | <input type="checkbox"/> |
| Teacher | <input type="checkbox"/> | <input type="checkbox"/> |
| Behavior | <input type="checkbox"/> | <input type="checkbox"/> |
| Emergency | <input type="checkbox"/> | <input type="checkbox"/> |

CURRENT DEVICES

Current Devices allows parents and students to log out of a mobile device. This is helpful if you lose your device and want to log out of the application so that no one else can access information.

From the **User Menu**, select **Settings**, then select **Current Devices**, and a list of devices logged into Campus Parent/Student or the mobile app will appear. Click **Log Off**.

Current Devices

Devices currently logged in to the mobile app.

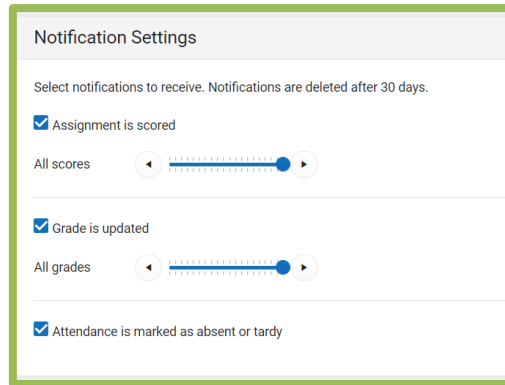
samsung : SM██████████
Last used: 11/05/2018

Log Off

NOTIFICATION SETTING

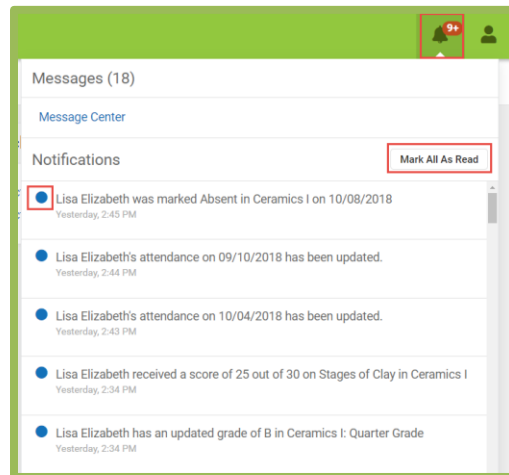
This tool allows users to opt out of receiving specific kinds of notifications and establishes thresholds for those they want to receive. For example, you can set thresholds to receive notifications when a grade or score falls below the selected percentage.

Click on the **Person** icon in the upper right corner, then select **Settings**, and click **Notification Settings**.



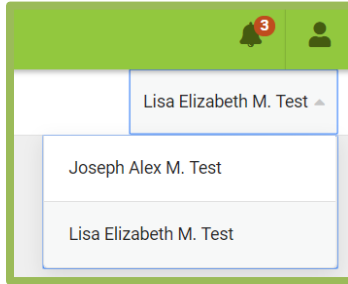
NOTIFICATION

Click on the **Bell** icon, in the upper right corner, to see a list of notifications. Click on each notification to “**Mark as Read**”, or use the “**Mark All As Read**” button.



SELECTING A STUDENT

To view information for a specific child (student), click the drop-down in the upper right corner.

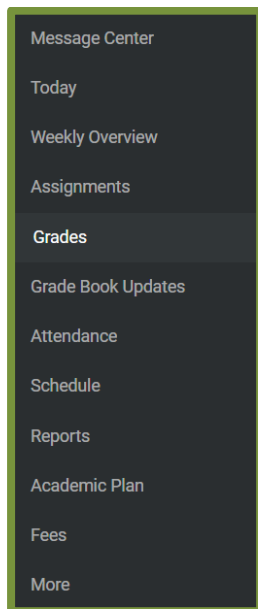


The drop-down only appears when you select specific tools, such as: Assignments, Attendance, Grades, Grade Book Update, Schedule, etc.

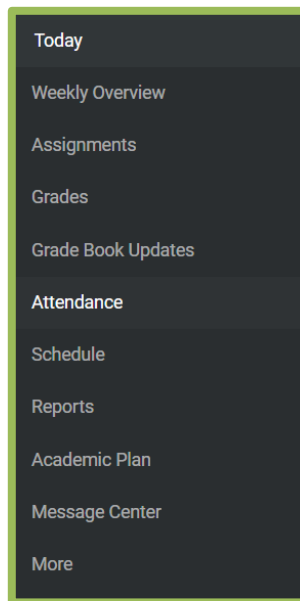
AVAILABLE TOOLS

Below is a list of the tools available through all three applications:

Campus Parent



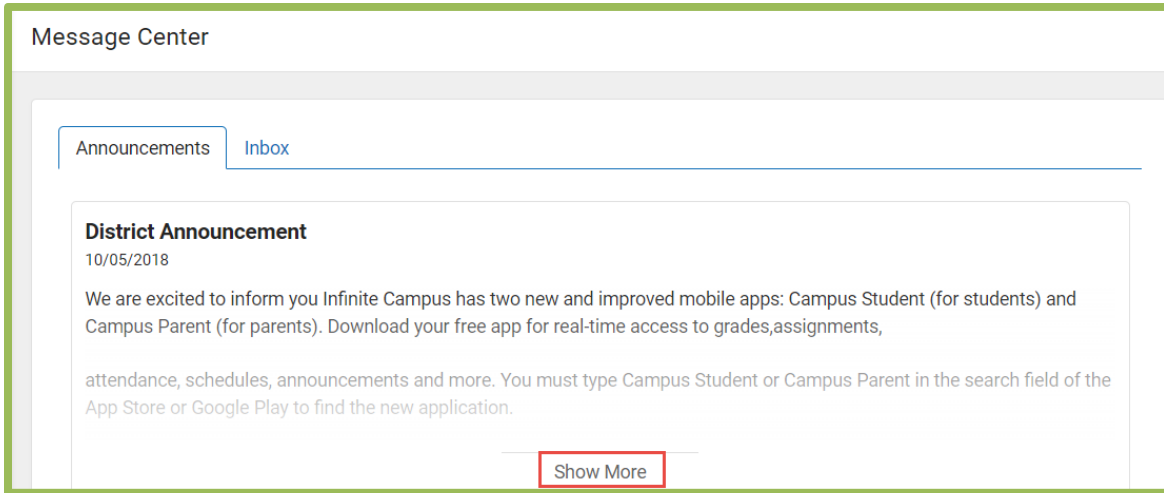
Campus Student



MESSAGE CENTER

Includes announcements posted from the school or at the district level. Announcements display based on the timeline set by the creator and cannot be deleted or archived. Click the **“Show More”** option to display additional text for longer announcements.

Additionally, the **Inbox** displays messages sent, including those from teachers.



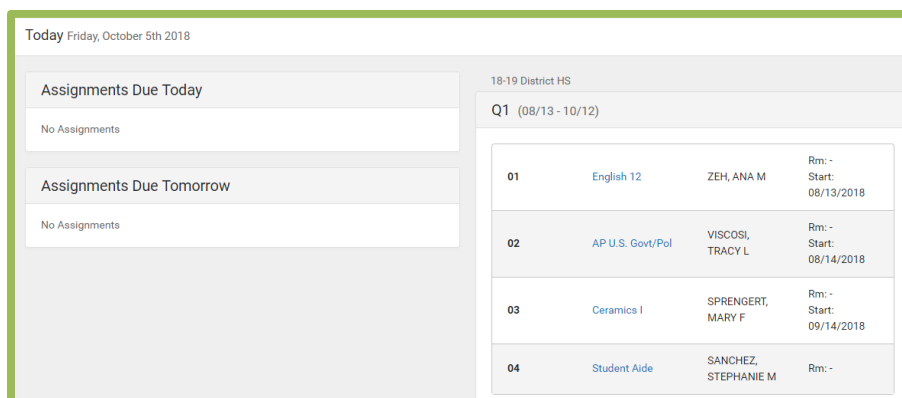
NOTE: You may see messages posted on the log in screen, as well.

TODAY

This tool shows the selected student’s schedule for the current day and lists any assignments due today or tomorrow.

The schedule shows the times of the period during the day and the student’s course, with the teacher’s name and room assigned.

This assignment list covers all of the student’s courses including those that may not meet on the current day. Click on the **assignment** or the **course name** to view details.



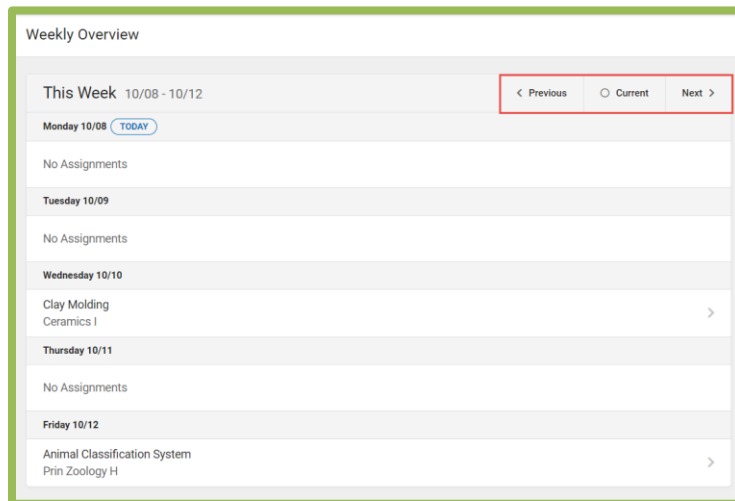
WEEKLY OVERVIEW

This tool collects the selected student's assignments for the week in a simple, single page overview.

In the overview, you will see assignments for the week and see scores. Assignments display for the calendar day on which they are due.

Flagged assignments, such as Missing Assignments, are also shown. Scored assignments show the points possible, if applicable, or the percentage or rubric score earned.

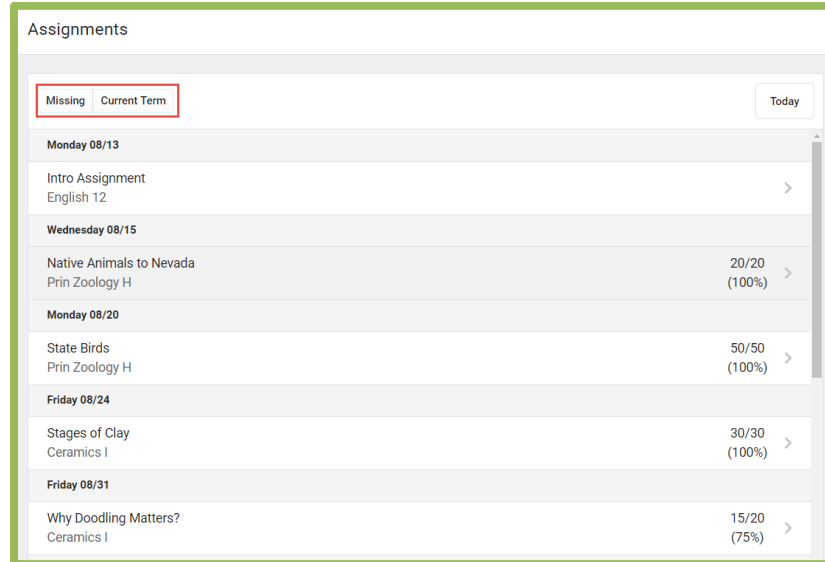
Navigate to other weeks using the **Previous** and **Next** buttons (< and > on a mobile device), or click **Current** to return to the current week.



ASSIGNMENTS

This tool collects all of a student’s assignments with the focus on today; Click on the specific assignment to view details and scroll to see previous and future assignments.

Use the **Missing** and **Current Term** buttons at the top to filter assignments.

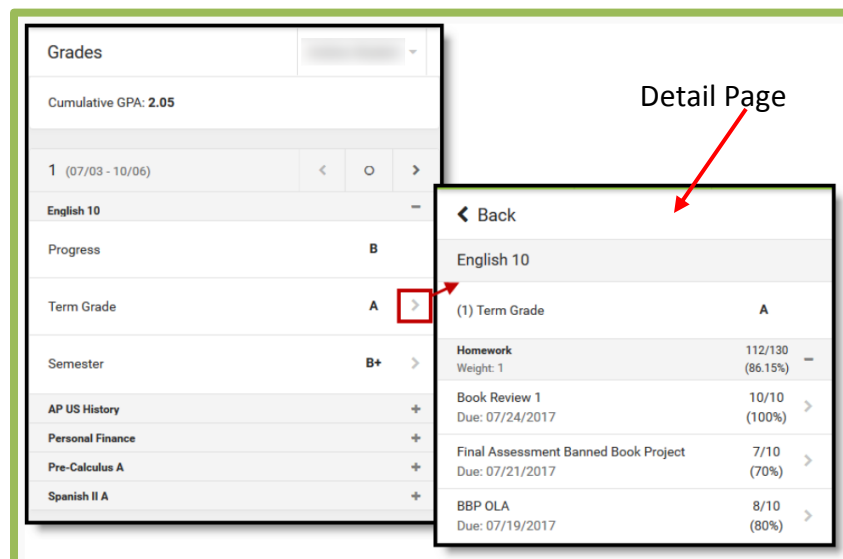


GRADES

This tool shows all of the grades earned by the selected student for all tasks (such as semester grades) and standards. Posted grades display in bold, with In-Progress grades indicated as “In-progress.” The student’s Cumulative GPA also displays at the top of the Grades tab, if enabled.

Where the grey arrow displays for a task or standard, click the task to view the categories that contribute to the grade. Expand categories to view all included assignments. Click assignments to view details.

Grades that are part of a composite or rollup grading setup are indicated.



You can also view the Grading Scale or Rubric. Select the specific grade, and click the blue icon on the Detail Page.

Ceramics I

(Q2) Quarter Grade B In-progress

Grading Key

| GRADE | MIN PERCENT |
|-------|-------------|
| A | 90.0 |
| B | 80.0 |
| C | 70.0 |
| D | 60.0 |
| F | 0.0 |

Click **Close** to close the Grading Key view.

GRADE BOOK UPDATES

This tool lists all of the assignments scored or updated in the last 14 days. Click on the **assignment** or the **course name** to view details.

Grade Book Updates

Recent Updates

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---|
| Oceans Box Project Prin Zoology H | 30/50 (60%) | > |
| <div style="display: flex; gap: 5px;"> LATE TURNED IN </div> | | |
| Extra Credit - Donate Zoology or Animal Books Prin Zoology H | Multiple Scores | > |
| Native Animals to Nevada Prin Zoology H | 20/20 (100%) | > |
| State Birds Prin Zoology H | 50/50 (100%) | > |

ATTENDANCE

This tool lists the absences, tardies and early releases for attendance taking periods in the selected term. Navigate between terms using the option at the top.

Click on a **period** to view details. On the detail page, absences, tardies, and early releases are divided by type (excused, unexcused, exempt, or unknown), with all absences, tardies and early releases listed.

When recorded attendance is via present minutes, this attendance screen displays the total Present Time and Expected Time by section. Click on a **section** to view the Time In, Time Out, and Present Time recorded by date.

Q2 (10/15 - 12/21)

< Previous

Current

Next >

| COURSE | ABSENT | TARDY | EARLY RELEASE | |
|----------------|--------|-------|---------------|---|
| Ceramics I | 4 | 0 | 0 | > |
| Painting I | 1 | 0 | 1 | > |
| Prin Zoology H | 4 | 0 | 1 | > |
| Student Aide | 4 | 0 | 0 | > |

Detail Page

| Ceramics I | | | |
|------------|--------|-------|---------------|
| | ABSENT | TARDY | EARLY RELEASE |
| Excused | 0 | 0 | 0 |
| Unexcused | 4 | 0 | 0 |
| Exempt | 0 | 0 | 0 |
| Unknown | 0 | 0 | 0 |

| Absences |
|-------------------------------|
| 11/05/2018 - Absent Unexcused |
| 10/30/2018 - Absent Unexcused |
| 10/24/2018 - Absent Unexcused |
| 10/16/2018 - Absent Unexcused |

SCHEDULE

This tool shows the student’s schedule for each term, including any day rotations. Schedules shown are for the whole year, all terms, and all of the student’s enrollments.

Each schedule includes the times of the periods during the day and the student’s courses, with the teacher’s name and room assigned. If a day rotation is in place, the day is indicated in the top right corner of the schedule. Click on the **course name** to view details.

The screenshot shows a 'Schedule' page for '18-19 District HS' and 'Q1 (08/13 - 10/12)'. A table lists five periods with their respective times, course names, teacher names, and room numbers. A red box highlights navigation buttons: '< Previous', 'Current', and 'Next >'. A red arrow points from the text 'Detail Page' to the 'Ceramics I' course entry in the table. To the right, a detailed view for 'Ceramics I' is shown, including teacher information (SPRENGERT, MARY F), course/section number (70550001 - 2), period (03), room (B8-C5), and an upcoming assignment for 'Clay Molding' on Wednesday 10/10.

| Period | Time | Course | Teacher | Room |
|--------|------------------|------------------|----------------------|------------|
| 01 | 7:00AM - 7:40AM | English 12 | ZEH, ANA M | Rm: CPD |
| 02 | 7:45AM - 8:23AM | AP U.S. Govt/Pol | VISCOI, TRACY L | Rm: B8-116 |
| 03 | 8:28AM - 9:06AM | Ceramics I | SPRENGERT, MARY F | Rm: B8-C5 |
| 04 | 9:11AM - 9:49AM | Student Aide | SANCHEZ, STEPHANIE M | Rm: B8-114 |
| 05 | 9:59AM - 10:37AM | Prin Zoology H | BONALES, G | Rm: B8-C7 |

REPORTS

This tool collects files relevant to the student, including learning documents such as a PDF version of the student’s schedule, progress report, report cards, and unofficial transcripts.

The screenshot shows a 'Reports' page for '18-19 District HS'. It features a list of four report options, each with a right-pointing arrow: 'Student Schedule', 'Secondary Progress Report', 'Secondary Report Card', and 'Custom Unofficial Transcript'.

ACADEMIC PLAN

This tool displays the student's assigned Academic Program and the courses the student has planned to take in each school year. Students can add courses to their plan, and print their **Course Plan** and their **Progress Report** from here.

View the Academic Plan on a larger device, if possible.

The screenshot shows the 'Academic Plan' interface. On the left, there are dropdown menus for 'Choose an Academic Plan' (set to '18+ College and Career Ready Diploma') and 'Post Grad Location' (set to 'In-State'). A 'Next' button is visible. The main area shows the 'Program: JHS Graduation Program' and a list of alerts: 'Alert: Course Requirement not met: Social Studies', 'Alert: Course Requirement not met: Personal & Financial Literacy', and 'Alert: Course Requirement not met: Biology'. Below this, it shows the student's progress for 'English/Language Arts (3.0 / 4.0)' across four grades: Grade 09 (0.0 / 6.0), Grade 10 (2.0 / 7.0), Grade 11 (2.0 / 6.0), and Grade 12 (1.0 / 2.0). Each grade has a list of course selection options, such as 'ELL029821 ELL 10 Engl Lang Arts - 0.5' for Grade 10 and 'ENG033121 Engl Lang Arts 11 - 0.5' for Grade 11. A final alert at the bottom states: 'Alert: Not enough credits selected in English/Language Arts to meet the minimum plan requirements.'

FEES

This tool provides a list of all fees assigned to a student/child. Fees that are still owed, have been paid, or were voided appear on the list, followed by the ongoing balance for these fees.

There is also a **School Year** drop-down list to view fees assigned to the student for a specific school year. Use the **Student** drop-down to see specific information for each student/child.

The screenshot shows the 'Fees' interface. At the top right, the student's name 'Lisa Elizabeth M. Test' is displayed. Below it, the 'Total Due: \$125.00' is shown. A message states: 'To view specific course fee details, please hover over the Fee Description with your mouse.' A 'School Year' dropdown menu is set to '2018 - 2019'. Below this is a table with the following data:

| DESCRIPTION | DUE DATE | FEE BALANCE |
|------------------------|------------|---------------|
| CCSD-Summer Course Fee | 11/29/2018 | 125.00 > |
| Subtotal | | 125.00 |

MORE

This tool displays the following:

Address Information

Address information for the students in the household. Parents only have the ability to changes their home phone number. Parents will need to go to the school in order to change the household address.

Health – Parents Only

Immunization information will display.

Important Dates

Lists holidays, late starts, and other school calendar events.

Lockers – Campus Student Only

This tool provides locker location and the combination, if enabled.

Cafeteria Balance

This tool shows cafeteria balances.

Quick Links

Displays the website for the district.